



AGREEMENT FOR SCHOOL BASED BEHAVIORAL HEALTH SERVICES

This agreement for school support services is between the Kansas City International Academy (hereinafter “School Organization”) and Research To Practice, Inc., d/b/a/ as Therapylog (hereinafter “Therapylog”).

- 1. Nature of Agreement.** The School Organization agrees to retain Therapylog to provide services as defined in the Attachment A as an independent contractor for the duration specified in this agreement and Therapylog agrees to perform the services assigned by the School Organization per the terms and conditions specified in the Attachment A.
- 2. Terms.** Subject to the provisions set forth in paragraph eleven (11) below, the terms of this agreement shall begin and automatically renew on the dates specified in the Attachment A. Therapylog may designate a subcontractor to undertake some or all of the services that are part of the Agreement for School Based Behavioral Health Services.
- 3. Services.**
 - a. All contracted providers assigned by Therapylog (hereinafter “Providers”) will be licensed to provide school-based services in the state of Missouri. Identification and placement of a qualified provider, including on-boarding, may take up to 30 days.
 - b. Providers will work as needed remotely via video (hereinafter “Telepractice”) and, as appropriate, on-site at the locations specified by the School Organization to complete the assigned tasks and consult with the School Organizations’ staff on related matters, as determined by the representative(s) designated by the School Organization.
 - c. The Provider will participate in meetings through video conferencing, in-person, or through a written report submitted to the School Organization, as appropriate.
 - d. The School Organization will provide an appropriate working space and support staff, such as facilitators, as required for the contracted services.
 - e. The policy for rescheduling missed services is as follows:
 - i. Sessions missed due to an unexpected absence by the Provider will be rescheduled by the Provider, unless waived in writing by the School Organization;
 - ii. Sessions missed due to a planned absence by the Provider that is one week or longer in time will be covered by a substitute Provider, unless waived in writing by the School Organization;

- iii. Sessions missed due to a student absence for any reason can be rescheduled at the written request of the School Organization.

4. Rate and Expenses.

- a. Subject to the provisions in paragraph four (4), section c below, the Provider shall be paid according to the rates specified for the services outlined in Attachment A. The rates contained in Attachment A will remain the same unless written notification is provided to the School Organization no later than August 1st of each calendar year.
- b. The School Organization will not be charged for additional minor services including: brief communication (10 minutes or less) face-to-face or via phone calls, email, or time needed for administrative functions.
- c. The Provider shall be guaranteed the rate specified in the Attachment A, for each hour the Provider is scheduled to perform services or attend meetings, except in the following circumstances:
 - i. The Provider cancels scheduled services for any reason;
 - ii. When all scheduled services are cancelled for the day due to a school closure, such as a snow day, then the Provider is presumed to have knowledge of the closure and no charges will be issued for scheduled sessions on the day/s of the school closure;
 - iii. If the student is absent and the School Organization fails to provide notice within the first hour of the school day;
 - iv. The School Organization will be charged for the duration of the scheduled session when a student does not appear and notice, as outlined in section (iii) of this paragraph, is not provided.
- d. The Provider shall be reimbursed for other reasonable expenses that are approved in advance by the School Organization and related to the performance of services listed in Attachment A.
- e. Travel time will be billed at 50% of the billable rate listed in Attachment A, plus DESE's current reimbursement rate for mileage for travel between the Provider's office and the School Organization designated site, should on-site services be deemed necessary and are available.

5. Payment.

- a. Therapylog shall submit statements to the School Organization specifying the services provided no earlier than the last day of the month in which services were provided.
- b. The School Organization shall make payment within thirty (30) days of receipt of statement.

- 6. Independent Contractor.** The Provider shall be retained as an independent contractor and shall not be considered an employee of the School Organization for any purpose. Accordingly, the School Organization shall not be responsible for withholding taxes or any other employee related liability or benefits.
- 7. Exclusivity.** During the term of this agreement, the School Organization shall not contract with any other third party for Telepractice based services selected in the Attachment A.
- 8. Equipment and Supplies.** During the term of this agreement, the School Organization shall provide the equipment and supplies, after consultation with and obtaining input from the Provider, deemed necessary to provide the services hereunder. The Provider shall not purchase, nor authorize purchase of any goods, services, supplies or other items for the School Organization without prior written authorization.
- 9. Service Billing.** The School Organization shall determine whether services will be billed to Medicaid, when appropriate, and enter into a separate agreement with the MSBA Medicaid Consortium to support billing. The School Organization shall directly receive all revenues from such billings.
- 10. Liability Insurance and License.** The Provider shall furnish a copy of the required license to the School Organization and shall maintain adequate professional liability insurance.
- 11. Student Data Privacy.**
 - a. The School Organization and Therapylog agree to comply with all applicable federal, state, and local laws, rules, and regulations regarding student data privacy and security, including but not limited to the Family Educational Rights and Privacy Act (FERPA) and the Children's Online Privacy Protection Act (COPPA), as may be amended from time to time. The School Organization retains ownership of all student data. Therapylog agrees to only use student data for the specific purposes outlined in this agreement and will not disclose, sell, or share student data with any third party without prior written consent from the School Organization or as required by law.
 - b. To the extent, if any, that Providers require access to data that is a student's Personally Identifiable Information ("PII") as defined by 34 CFR Part 99 (FERPA) and/or 34 CFR § 300.611(b) (IDEA Part B), the School Organization designates Therapylog, insofar as required to fulfill services under this Agreement, as a "school official" to whom the School Organization has outsourced the School Organization's services and functions with regard to such PII pursuant to, and subject to the limitations of, 34 CFR § 99.31(a)(1)(i)(B).
- 12. Data Security.** In order to perform services under this agreement, Providers may document services or access needed data using Therapylog's web application. Therapylog is committed to protecting customer data in alignment with the SOC 2 Security Trust Services Criteria (TSC). We implement industry best practices and baselines configurations from the Center of Internet and Security (CIS), National Institute of Standards and Technology (NIST), and/or public cloud service provider (CSP) including and not limited to:

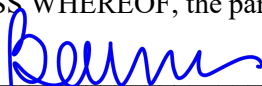
- a. Access Controls: Role-based access, multi-factor authentication (MFA), authentication complexity requirements, and least-privilege principles.
- b. Data Protection: Encryption of data at rest and in transit.
- c. Monitoring & Response: Continuous security monitoring and an incident response plan.
- d. Vulnerability Management: Regular assessments and timely security patches.
- e. Security Awareness: Employee training on cybersecurity best practices.

The School Organization is responsible for safeguarding their own credentials and implementing security measures within their environments. In the event of a security incident impacting customer data, we will provide notification as required by law and our contractual obligations. Additional information regarding Therapylog data security practices may be accessed via the Therapy trust center; active webpage provided upon request.

13. Termination. Either party may terminate this agreement on the dates specified in Attachment A, section 1 or at the conclusion of any given contracted school year. Should the School Organization be dissatisfied with the level of the services provided by the Provider, the School Organization can notify Therapylog of the specific causes and Therapylog will have 30 days to rectify the Provider's performance. If Therapylog is unable to resolve the situation to the School Organization's satisfaction, the School Organization shall have the right to request that Therapylog replace the Provider of contracted services with a new Provider.

14. Entire Agreement. This instrument contains the entire agreement of the parties. It may be amended only by an agreement in writing signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement for School Support Services.



 Research to Practice, Inc.
 d/b/a Therapylog

June 4, 2025

 Date

 Kansas City International Academy

 Date

Attachment A

The terms of the agreement for behavioral health services shall begin on or about June 4, 2025, and shall automatically renew on annual basis unless written notification is provided to Therapylog by the School Organization by July 1st of each calendar year.

COMPLIMENTARY SERVICES

- ✓ Access to the most current protocols, evaluations, and assessments;
- ✓ Therapist biography to share with parents/guardians and staff;
- ✓ Collection of caseload information;
- ✓ Technology trouble-shooting and set-up;
- ✓ Consultations with the Therapylog Director of Psychological Services to help determine service needs;
- ✓ Customized monthly invoices that meet DESE requirements, along with self-audit of the invoice;
- ✓ Enrollment of therapists as MO HealthNet Providers;
- ✓ Therapist training: SPED software, MO SPED Compliance and Effective Practices, IDEA Compliance and documentation using Therapylog software;
- ✓ Ongoing support from our team regarding services, invoices, and any other needs.

PRICING

Intelligence/Gifted Testing:	\$80/hr
Other Psycho-Educational Assessments:	\$80/hr
School Based Counseling (individual and/or group):	\$80/hr
Suicide Risk Assessment & Prevention Program:	rate available on request
Parent/Caregiver Support Groups:	\$80/hr
Behavioral Observation & Intervention:	\$80/hr
Special Education Consultation:	\$80/hr

CHARGING GUIDELINES

- a. Travel time will be billed at 50% of the billable rate, plus DESE's current reimbursement rate for mileage.
- b. Services will be charged in 15-minute increments and based on actual services provided.
- c. The School Organization will not be charged for additional minor services including: brief communication (10 minutes or less) face-to-face or via phone calls, fax or email; or time needed for administrative functions.